

DRAFT*
Nuclear Installations Safety Division
Minutes of Executive Committee Meeting
Monday, November 13, 2006, Albuquerque, NM

EC Members Present:

Charles Martin (Chair)
Allen Camp (Vice-Chair/Chair-Elect)
Linda Hansen (Secretary/Treasurer)
Kevin O’Kula
Dana Powers
Hartmut Wider

Others Present:

Robert Budnitz, David Diamond, Jan van Erp, Ray Gallucci, Herb Massie, Alissa Stafford, Stephen Schultz. See Attachment 1 – Attendance List[†].

Call to Order: The meeting was called to order at 5:00 pm by NISD Chair, Chip Martin. This was the first NISD meeting to “test” the new footprint for shortened meeting times. See Attachment 2 – Agenda.

Review and Approval of June Meeting Minutes: The minutes (without attachments) from the June Executive Committee meeting in Reno, Nevada, were distributed. See Attachment 3 – EC Minutes from ANS Annual Meeting in Reno, NV (without attachments).

Motion made to approve the EC meeting minutes from Reno, NV.

Approved.

ANS 2007 Student Conference: Tony Elliott, Chair of the 2007 ANS Student Conference, reminded the committee of the upcoming conference that would include a career fair. The conference will be held on March 29-31, 2007, at Oregon State University in Corvallis, Oregon. The theme will be “Nuclear Technology Around the World: Solving Tomorrow’s Problems, Today”. The conference website can be found at <http://groups.engr.oregonstate.edu/ans>.

Treasurer’s Report: Linda Hansen provided the Treasurer’s report for the division along with the financial statistics and six-year forecast. The budget to be submitted to ANS HQ for 2007 was discussed. A recommendation was made to increase the awards expenses every fourth year by \$1,000 to reflect the George C. Lawrence Pioneering Award. Currently, the Theos (Tommy) Thompson Award is presented each year along with plaques for the awards. The NISD budget for 2007 is due to ANS HQ by December 10. See Attachment 4 – Treasurer’s Report.

* These minutes are considered "draft only" until approved by the Executive Committee at the June 2007 meeting.

† The attachments for these draft minutes are listed on the last page; however the actual attachments are not provided here. Should a critical need arise, a copy of any attachment may be obtained from Linda Hansen (hansen@anl.gov).

Motion made to approve the Treasurer's report including the 2007 NISD Budget.

Approved.

Honors and Awards Committee: Jan van Erp reported that Chauncey Starr received the George C. Lawrence Pioneering Award at the June meeting in Reno, NV. Mr. Starr could not attend, but provided his acceptance by video tape. At this meeting's Honors and Awards luncheon, Joe Murphy will receive the NISD Tommy Thompson Award. NISD members can submit nominations for both awards until December 1, 2007. There are currently 15 candidates on the maintained list for the Tommy Thompson Award and five candidates for the George C. Lawrence Award. The H&A committee was concerned that only offering the George C. Lawrence Award every fourth year may be too restricting since many of the candidates are advanced in age.

Motion made to not restrict the NISD Honors and Awards Committee recommending a nominee for the George C. Lawrence Award every fourth year, but as the committee sees fit.

Approved.

See Attachment 5 – Honors and Awards Report.

ANS President's Meeting with Division Chairs: Chip Martin provided a summary from his meeting with ANS President, Harold McFarlane, and his attendance at the PDC meeting:

- Still great urgency to adopt the standard bylaws and new rules, but the process is confusing.
- Possible increase of membership allocation for division member from \$1 to \$2 or \$3.
- Need for a consistent policy regarding division endowments and scholarships.
- Meeting footprint still being worked on to reduce the number of meeting rooms at the hotels.
- Paper review and auction reduced from two days to one.

See Attachment 6 – ANS President's Meeting with Division Chairs and PDC

NISD Public Policy Position Statements: Herb Massey reported on ANS Position Statement #51 on Reactor Safety. The document needs to ensure that no particular reactor design is addressed.

Motion made to resolve any issues on Position Statement #51 by the June Annual meeting in 2007.

Approved.

See Attachment 7 – Review Comments to ANS Policy Statement #51, Reactor Safety

Professional Divisions Committee Update: Chip Martin reported that the Saturday Professional Divisions workshop was similar to the President's Meeting. Chip will attend the PCD on Tuesday.

REPORTS

Program Committee: Dana Powers, Program Committee Chair, summarized the PC meeting held on Sunday, November 12. The PC did not feel the need to protect their Rules, but will rely on EC guidance. PC was developing ways to enhance NISD participation at meetings.

Topical Meetings: Kevin O’Kula reported that the embedded topical, “Safety and Technology of Nuclear Hydrogen Production, Control and Management”, will be held during the ANS Annual meeting, June 24-28, 2007, in Boston, MA. The embedded topical will cover key issues concerning nuclear hydrogen, both in terms of production as well as the control and management of hydrogen as a product of nuclear processes. The Call for Papers was published in the October 2006 issue of Nuclear News. Summary submittals begin in January 2007 for review in February. Paul Kruger, Stanford, is the Honorary Chair and Carl Sink, DOE Nuclear Hydrogen Initiative Program, is the General Chair. Kevin encouraged the committee to promote the topical. ESD, THD and FCWM are co-sponsoring divisions.

PSA 08 proposals from the Oak Ridge and Savannah River local sections were received. The submittal from Oak Ridge was by far the best providing meeting specifics, section support and logistics information. The PC committee recommended that the Oak Ridge Section be awarded the host section for topical meeting. Calendar placement had been granted and the topical will be held Sept 8-11, 2008. The PC will assign an oversight committee to ensure the success of the topical.

Motion made to award the PSA 2008 topical meeting to the Oak Ridge Section of ANS.
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Approved.

Kevin discussed the cycle of embedded and stand-alone topical meetings. Kevin suggested that Global Nuclear Energy Partnership (GNEP) be the theme for the 2009 Advanced Nuclear Installation and System Safety topical. The Idaho Section may be a likely candidate to sponsor this topical because of the work they are doing under GNEP. Kevin will discuss the hosting of this topical with other viable sections.

See Attachment 8 – Topical Meetings Report

Special Sessions: Steve Schultz reported this meeting had several sessions with more than the traditional one-person session organizer. THD expands their participation by having more than one organizer. The total paper count for the Annual and this meeting was 68 papers, which exceeded the 20 paper requirement. Steve feels that the significant number of papers is due to good topics to support the meetings. The deadline to submit summaries for the Annual meeting in Boston meeting is January 12, 2007. The 2007 Winter meeting in Washington maintains a placeholder for emerging topics to allow preparation for a special topic. Steve indicated that the PC will look at the topic titles to make them more interesting to draw more paper submittals. Steve proposed the special sessions planned for the 2007 Annual meeting in Boston, MA.

Motion made to approve the NISD Special Sessions as amended for two additional sessions planned for the 2007 Annual Meeting in Boston, MA.

Approved.

Attachment 9 – Special Sessions Report

THD Liaison Report: Dana Powers will look into using some of THD ideas that have worked in the past to increase meeting participation.

Newsletter and Website: Gary Wilson (not present) produced the Fall 2007 newsletter that was distributed to the NISD membership in October. Gary also ensured that the website reflected up-to-date information of the division as well. See Attachment 10 – Fall 2007 Newsletter

Division Bylaws and Rules Discussion: Chip Martin sent out the NISD Bylaws, NISD Rules and the NISD Nomination slate requesting an electronic vote of their acceptance or rejection. The electronic voting was not very successful and Chip will pursue a workable process to conduct the voting electrically. The bylaws, rules and nomination slate was presented and voted upon.

Motion made to approve the NISD Bylaws.

Approved.

Attachment 11 – NISD Bylaws

Motion made to approve the NISD Rules.

Approved.

Attachment 12 – NISD Rules

Motion made to approve the NISD 2007 Division Candidate Slate.

Approved.

Attachment 13 – NISD 2007 Division Candidate Slate

One-year and 5-Year Strategic Plan: Chip Martin sent out for EC consideration both the Strategic Plan identifying the strategic priorities for 2006-2010 as well as the Tactical Plans outlining the 2006-2007 operational plans and activities for the division. The Strategic Plan will be sent to ANS HQ by the end of 2006.

ACTION: Allen Camp will update the metrics in the Strategic Plan for the Annual meeting in June 2007.

Attachment 14 – NISD Strategic Plan for 2006-2010; Tactical Plan for 2006-2007

Scholarships:

Joe Green (not present) is developing a draft plan to address the under funded situation of the Saul Levine and Di Salvo Scholarships. The plan will be submitted to the ANS Scholarship Policy & Coordination Committee. The EC discussed the possibility of merging the two scholarships or eliminating them if continued funding is not available. A proposal was made to have the ANS Honors & Awards Committee look for a qualified candidate to receive \$2,000 for the Saul Levine Scholarship. Candidates and donations could be solicited thru the newsletter and website.

Motion made to have the ANS Honors and Awards Committee pursue a candidate to receive \$2,000 for the Saul Levine Scholarship.

Approved.

NISD fully intends to still pursue viable solutions to fully endow both underfunded scholarships and will work with ANS towards this goal.

ACTION: Chip Martin will investigate the disparities between the two NISD scholarships and other scholarships as to why the NISD ones do not receive ANS subsidies.

Division Workshop Update: Bob Henry (not present) is finalizing the workshop, “TMI-2 Accident—A Textbook in Severe Accident Management”, to be held during the Annual meeting in Boston, MA. Bob submitted an outline for the workshop and asked that it be promoted in the NISD newsletter, website, and among the membership.

Nominations: Joe Green headed this year’s nominating committee and submitted the slate of candidates to Chip Martin.

New Business / Open Issues: The EC members were reminded that ANS is always looking for volunteers to be mentors to student who come to the meetings.

Meeting adjourned at 7:15 pm.

ATTACHMENTS

Attachment 1	Attendance List
Attachment 2	Agenda
Attachment 3	EC Minutes from ANS Annual Meeting in Reno, NV (w/o attachments)
Attachment 4	Treasurer's Report
Attachment 5	Honors and Awards Report
Attachment 6	ANS President's Meeting with Division Chairs and PDC
Attachment 7	Review Comments to ANS Policy Statement #51, Reactor Safety
Attachment 8	Topical Meetings Report
Attachment 9	Special Sessions Report
Attachment 10	Fall 2007 Newsletter
Attachment 11	NIDS Bylaws
Attachment 12	NISD Rules
Attachment 13	NISD 2007 Division Candidate Slate
Attachment 14	NISD Strategic Plan for 2006-2010; Tactical Plan for 2006-2007